

EMPLOYMENT HISTORY

List your last four (4) employers, assignment or volunteer activities, starting with the most recent, including military experience. Explain gaps in employment in comments section below.

		DATES EMPLOYED		
EMPLOYER	TELEPHONE	TO	FROM	SUMMARIZE THE NATURE OF THE WORK PERFORMED AND JOB RESPONSIBILITIES
ADDRESS				
JOB TITLE		HOURLY RATE STARTING		
IMMEDIATE SUPERVISOR AND TITLE		\$	PER	
REASON FOR LEAVING		HOURLY RATE FINAL		
MAY WE CONTACT FOR REFERENCE? <input type="checkbox"/> YES <input type="checkbox"/> NO		\$	PER	

		DATES EMPLOYED		
EMPLOYER	TELEPHONE	TO	FROM	SUMMARIZE THE NATURE OF THE WORK PERFORMED AND JOB RESPONSIBILITIES
ADDRESS				
JOB TITLE		HOURLY RATE STARTING		
IMMEDIATE SUPERVISOR AND TITLE		\$	PER	
REASON FOR LEAVING		HOURLY RATE FINAL		
MAY WE CONTACT FOR REFERENCE? <input type="checkbox"/> YES <input type="checkbox"/> NO		\$	PER	

		DATES EMPLOYED		
EMPLOYER	TELEPHONE	TO	FROM	SUMMARIZE THE NATURE OF THE WORK PERFORMED AND JOB RESPONSIBILITIES
ADDRESS				
JOB TITLE		HOURLY RATE STARTING		
IMMEDIATE SUPERVISOR AND TITLE		\$	PER	
REASON FOR LEAVING		HOURLY RATE FINAL		
MAY WE CONTACT FOR REFERENCE? <input type="checkbox"/> YES <input type="checkbox"/> NO		\$	PER	

Comments (including explanation of ay gaps in employment) _____

SKILLS AND QUALIFICAITONS: Summarize special skills and qualifications acquired from employment or other experiences that may qualify you form work with our Company. _____

EDUCATIONAL BACKGROUND

A. List last three (3) schools attended, starting with last one. **B.** List number of years completed. **C.** Indicate degree or diploma earned, if any **D.** Grade Point Average or Class Rank and **E.** Major and Minor field of study (if applicable).

A. DIPLOMA	B. NO. YEARS COMPLETED	C. DEGREE DIPLOMA	D. GPA / CLASS RANK	E. MAJOR	F. MINOR

List any foreign language(s) and check the box that best describes your skill level.

LANGUAGE	READ & WRITE	READ & SPEAK	READ ONLY	SPEAK ONLY

REFERENCES

List **name and telephone number of three business/work references** who are not related to you and are not previous supervisors. If not applicable, list three school or personal references who are not related to you.

NAME	TELEPHONE	YEARS KNOWN
1.		
2.		
3.		

List professional, trade, business or civic associations and any offices held. (Exclude memberships which would reveal sex, race, religion, national origin, age, ancestry or other protected status.)

ORGANIZATION	OFFICES HELD

List special accomplishments, publications, awards. (Exclude information which would reveal sex, race, religion, national origin, age, ancestry, handicap or other protected status.) _____

List any additional information you would like us to consider. _____

Vietnam Era Veteran YES NO

If you are handicapped and wish to be identified as such according to the Rehabilitation Act of 1973, please indicate by checking the box YES NO

It is understood and agreed that any misrepresentation by me in this application will be sufficient cause for cancellation of this application and/or separation from the employer's service if I have been employed. Furthermore, I understand that just as I am free to resign at any time, the Employer reserves the right to terminate my employment at any time with or without cause and without prior notice. I understand that no representative of the Employer has the authority to make any assurances to the contrary.

I give the Employer the right to investigate all references and to secure additional information about me, if job related. I hereby release from liability the Employer and its representative for seeking such information and all other persons, corporations or organizations for furnishing such information.

The Employer is an equal opportunity employer. The employer does not discriminate in employment and no question on this application is used for the purpose of limiting or excluding any applicant's consideration for employment on a basis prohibited by local, state or federal law.

This application is current for only (60) days. At the conclusion of this time, if I have not heard from the Employer and still wish to be considered for employment, it will be necessary for me to fill out a new application.

Signature of Applicant: _____ **Date:** _____