

# Application for Employment

The Curiosity Shoppe • The Toddler Center • Camp Curiosity  
4425 Landisville Road • Doylestown, PA 18902  
215.348.8841 or 215.348.7221

POSITION(S) APPLIED FOR: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Type of employment desired:  Full Time  Part-Time  Temporary  Seasonal  Educational Co-Op

REFERRAL SOURCE:  ADVERTISEMENT  EMPLOYEE  RELATIVE  WALK-IN

GOVERNMENT EMPLOYMENT AGENCY  WEBSITE

PRIVATE EMPLOYMENT AGENCY  OTHER

NAME OF SOURCE (if applicable): \_\_\_\_\_

NAME \_\_\_\_\_  
LAST FIRST MIDDLE

ADDRESS \_\_\_\_\_  
STREET CITY STATE ZIP

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ SOCIAL SECURITY NUMBER \_\_\_\_-\_\_\_\_-\_\_\_\_

DRIVER'S LICENSE NUMBER ..... State \_\_\_\_\_

TELEPHONE NUMBER ( \_\_\_\_\_ ) \_\_\_\_\_-\_\_\_\_ Best time to call you is: \_\_\_\_\_

May we contact you at work? .....  YES  NO

If yes, work number and best time to call ..... ( \_\_\_\_\_ ) \_\_\_\_\_-\_\_\_\_  
AREA CODE TIME

Have you filled an application here before? .....  YES  NO

If yes, give date ..... \_\_\_\_/\_\_\_\_/\_\_\_\_

Have you ever been employed here before? .....  YES  NO

If yes, give dates ..... FROM \_\_\_\_/\_\_\_\_/\_\_\_\_ TO \_\_\_\_/\_\_\_\_/\_\_\_\_

If you are under 18, can you furnish a work permit? .....  YES  NO

Are you legally eligible for employment in this country? .....  YES  NO

Dates available to work ..... \_\_\_\_/\_\_\_\_/\_\_\_\_

Are you on a lay-off and subject to recall? .....  YES  NO

Will you relocate if job requires it? .....  YES  NO

Will you work overtime if required? .....  YES  NO

If required by the employer, will you undergo pre-employment physical? .....  YES  NO

Have you ever been bonded? .....  YES  NO

Have you been convicted of a felony? .....  YES  NO

(Such convictions may be relevant if job related, but does not bar you from employment)

If yes, please explain: \_\_\_\_\_

Vietnam Era Veteran .....  YES  NO

If you are handicapped and wish to be identified as such according to the Rehabilitation Act of 1973, .....  YES  NO

## EMPLOYMENT HISTORY

List your last four (4) employers, assignment or volunteer activities, starting with the most recent, including military experience. Explain gaps in employment in comments section below.

EMPLOYER	TELEPHONE	DATES EMPLOYED		JOB RESPONSIBILITIES
		TO	FROM	
ADDRESS				
JOB TITLE		HOURLY RATE STARTING		
IMMEDIATE SUPERVISOR AND TITLE		\$	PER	
REASON FOR LEAVING		HOURLY RATE FINAL		
MAY WE CONTACT FOR REFERENCE? <input type="checkbox"/> YES <input type="checkbox"/> NO		\$	PER	

EMPLOYER	TELEPHONE	DATES EMPLOYED		JOB RESPONSIBILITIES
		TO	FROM	
ADDRESS				
JOB TITLE		HOURLY RATE STARTING		
IMMEDIATE SUPERVISOR AND TITLE		\$	PER	
REASON FOR LEAVING		HOURLY RATE FINAL		
MAY WE CONTACT FOR REFERENCE? <input type="checkbox"/> YES <input type="checkbox"/> NO		\$	PER	

EMPLOYER	TELEPHONE	DATES EMPLOYED		JOB RESPONSIBILITIES
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IMMEDIATE SUPERVISOR AND TITLE		\$	PER	
REASON FOR LEAVING		HOURLY RATE FINAL		
MAY WE CONTACT FOR REFERENCE? <input type="checkbox"/> YES <input type="checkbox"/> NO		\$	PER	

Comments (including explanation of any gaps in employment) \_\_\_\_\_

## EDUCATIONAL BACKGROUND

**A.** List last three (3) schools attended, starting with last one. **B.** List number of years completed. **C.** Indicate degree or diploma earned, if any **D.** Grade Point Average or Class Rank and **E.** Major and Minor field of study (if applicable).

A. DIPLOMA	B. NO. YEARS COMPLETED	C. DEGREE DIPLOMA	D. GPA / CLASS RANK	E. MAJOR	F. MINOR

List any foreign language(s) and check the box that best describes your skill level.

LANGUAGE	READ & WRITE	READ & SPEAK	READ ONLY	SPEAK ONLY

List professional, trade, business or civil associations and any offices held. (Exclude memberships which would reveal sex, race, religion, national origin, ancestry, handicap or other protected status.)

ORGANIZATION	OFFICES HELD

**SKILLS AND QUALIFICATIONS:** Summarize special skills and qualifications acquired from employment or other experiences that may qualify you for work with our company. \_\_\_\_\_

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List special accomplishments, publications, awards. (Exclude information which would reveal sex, race, religion, national origin, ancestry, handicap or other protected status.) \_\_\_\_\_

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List some outdoor games or activities could you actively lead with a group of children. \_\_\_\_\_

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List some rainy day activities you could actively lead with a group of children. \_\_\_\_\_

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List any additional information you would like us to consider. \_\_\_\_\_

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**REFERENCES**

List **name and telephone number of three business/work references** who are not related to you and are not previous supervisors. If not applicable, list three school or personal references who are not related to you.

NAME	TELEPHONE	YEARS KNOWN
1.		
2.		
3.		

It is understood and agreed that any misrepresentation by me in this application will be sufficient cause for cancellation of this application and/or separation from the employer’s service if I have been employed. Furthermore, I understand that just as I am free to resign at any time, the Employer reserves the right to terminate my employment at any time with or without cause and without prior notice. I understand that no representative of the Employer has the authority to make any assurances to the contrary.

I give the Employer the right to investigate all references and to secure additional information about me, if job related. I hereby release from liability the Employer and its representative for seeking such information and all other persons, corporations or organizations for furnishing such information.

The Employer is an equal opportunity employer. The employer does not discriminate in employment and no question on this application is used for the purpose of limiting or excluding any applicant’s consideration for employment on a basis prohibited by local, state or federal law.

This application is current for only (60) days. At the conclusion of this time, if I have not heard from the Employer and still wish to be considered for employment, it will be necessary for me to fill out a new application.

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_